


## SHIPPERS LETTER OF INSTRUCTION - AIR

<b>Supplier:</b>	Shippers Reference: Consignee Order number: <b>Cargo Coordinators International NZ Ltd</b>
<b>Consignee:</b>	 <p><b>CARGO</b> CO-ORDINATORS</p> <p><small>TOTAL FREIGHT, SHIPPING &amp; LOGISTICS SOLUTIONS</small></p>
<b>Notify Party:</b>	<p>☎ 0064 9 524 1810      📠 0064 9 282 3429</p> <p>✉ : <a href="mailto:operations@cargo.co.nz">operations@cargo.co.nz</a></p>

Flight	Airport of Loading:	Hazardous YES/NO	UN Number/Class:
Airport of Discharge:	Final destination:	Insurance Required YES/NO Value:	Incoterms:

**Please note maximum weight and dimensions for X-ray screening:**  
**Menzies: Max 60kgs per piece. Max Width 90cm. Max Height 90cm.**  
**Air NZ: Max 200kgs per piece. Max Width 120cm. Max Height 120cm.**

Marks & Numbers	Number & Type of Packages - Description of Product	Gross Weight (KG)	Cubic meas (m3)
	Note: Please define <b>inner and outer</b> packages. Failure to do so may result to an instant fine by customs authorities and also delays in cargo being released on time.		

Country of Origin: Wood Packaging used: YES/NO If yes, is the wood ISPM treated: YES/NO If yes, is the wood MDF or Plywood: YES/NO If No, do you have a treatment cert: YES/NO  Are your goods covered by the Customs Prohibited Export Regulations or another export regulation such as Export Control Act: YES/NO	<b>Charges Payable:</b> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><b>Prepaid</b></td> <td style="text-align: center;"><b>Collect</b></td> </tr> <tr> <td>Origin Charges:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Freight:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Destination Charges:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Insurance:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Yes</b></td> <td style="text-align: center;"><b>No</b></td> </tr> <tr> <td>Pickup required</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Pickup instructions:</td> <td colspan="2"></td> </tr> </table>		<b>Prepaid</b>	<b>Collect</b>	Origin Charges:	<input type="checkbox"/>	<input type="checkbox"/>	Freight:	<input type="checkbox"/>	<input type="checkbox"/>	Destination Charges:	<input type="checkbox"/>	<input type="checkbox"/>	Insurance:	<input type="checkbox"/>	<input type="checkbox"/>		<b>Yes</b>	<b>No</b>	Pickup required	<input type="checkbox"/>	<input type="checkbox"/>	Pickup instructions:		
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Special Instructions:

**For and on Behalf of Cargo Coordinators International NZ Ltd.**  
 All goods mentioned are to be transported subject to Cargo Coordinators standard terms and conditions, available upon request

Signature of Supplier:	Date	Name:
		Position: